



MOOSEJAW NEWCOMER WELCOME CENTRE

regional newcomer gateway

432 Main Street N • mjmcgateway@mjmcinc.ca • www.mjnwc.ca • 306-692- 6892

Newcomer Driver Education Funding (NDEF)

Reviewed April 17, 2018

1. The aim of the NDEF program is to help newcomers to get their Class 5 licence with the ultimate goal being better settlement and employment outcomes for the individual or family unit.
2. To get a Class 5 licence in Saskatchewan, a person must pass the Class 5 Road Test¹. To take this test, they must first finish a training program of 6 hours in-car and 6 hours in-class from a certified driver instructor². This training can be costly. The NDEF program helps newcomers to overcome this barrier to getting their licence.

Selection Protocol

Who can Apply for NDEF

People who can apply:

- Permanent Residents
- Naturalized Canadian Citizens (immigrants who became citizens)
- Temporary Residents of Canada

You cannot apply if you:

- Haven't yet got your learners licence
- Have held a Saskatchewan driver's licence within the past 5 years³
- Have a licence from another province, state, or country which is accepted in Saskatchewan⁴.

To apply, you MUST:

- Be 18 years of age or older
- Hold a valid Class 7 learner's licence (cannot be suspended, expired or owe SGI money)
- Live within the region serviced by the MJ NWC
- Need to do the driver education program & pass the Class 5 Road Test to get a licence (as per SGI)
- Be ineligible for driver education through a high school program (if currently attending high school)
- Be unable to get other driver education funding
- Be able to **show us** that getting your driver's licence will greatly help with your settlement and employment

¹ Unless eligible for SGI exemption due to having a licence from another jurisdiction that is recognized by SGI

² Unless completed driver training through a Saskatchewan high school driver education program

³ These drivers don't need to pass the Class 5 Road Test, so they don't need this training program.

⁴ These drivers don't need to pass the Class 5 Road Test, so they don't need this training program. More info here:
<https://www.sgi.sk.ca/individuals/licensing/getyourlicence/newresidents.html> and
<https://www.sgi.sk.ca/individuals/licensing/getyourlicence/returningresident.html>

- Be able to speak and understand English
- Be able to show financial need:
 - Annual Income⁵
 - Single person—up to \$30,000.00
 - Couple—up to \$40,000.00
 - Single parent—up to \$35,000
 - Additional \$2,500/dependant

Priority is given to:

- Those planning to make Saskatchewan their permanent home
- Those who hold a valid SIN number: A temporary resident who does not have a valid SIN number will only be considered if getting a Class 5 licence can be shown to contribute to the settlement/economic benefit of an individual who has a valid SIN number. (i.e. spouse or parent with SIN number will benefit).
- Those who show that they have a realistic plan for getting their driver's licence. (i.e. having held a Class 7 licence for at least 9 months is an asset)
- Those who show that their English ability is strong enough to benefit from the program

⁵ Amounts are based on CRA CVITP guidelines: www.cra-arc.gc.ca/tx/ndvdl/vlntr/nd-eng.html

Application and Assessment Process

Applying

1. If eligible, fill out an application form

- Include as much information as possible, to show your need and how you will benefit
- Collect **ALL** supporting documents

2. Submit your completed application and book an intake interview. You must submit ALL applicable documents, properly signed (where applicable) or your application will not be considered complete and will not be accepted.

- You may submit your application by email, drop-off, or fax. Please book an interview appointment when you submit your application.
- **Moose Jaw Newcomer Welcome Centre**
432 Main St N
Phone: 306-692-6892
Fax: 306-692-6894
Email: mjmcgateway@mjmcinc.ca

**If you cannot attend a scheduled interview in person, please contact the NWC to explain why. An exception may be granted.

** Please ensure your application is complete and you have **ALL** your documents submitted or your application may be delayed or denied.

Deadline

See [NDEF page](#) on our website for the application deadline: (<http://mjnwc.ca/services/newcomer-driver-education-funding>)

Assessment Process

Each application will be assessed against the program criteria

- Applicants will be informed of the outcome as soon as possible.
- Exceptions to the criteria may be considered at Program Manager's discretion.

Your Responsibilities

- Each applicant must inform the Program Manager if their circumstances change or if he/she will be unable to attend the course as this will allow another applicant to be chosen.
- **Each applicant will need to pay part of the course fees. Fully-funded participants will pay \$100 and those who are funded to attend only the in-class portion will pay \$25.** Any funds lost to the program by a participant who chooses not to complete the program must be paid back to the Moose Jaw Multicultural Council by the participant. Difficult and unavoidable circumstances will be taken into consideration.
- Each participant will be responsible for the cost of additional training hours, testing cost, interpreter cost, traveling cost, extra fuel cost, and fees charged for no-shows and/or cancellation.

Required Documents: Applicant checklist

*See below for a list of required documents. You must submit ALL applicable documents, properly signed (where applicable) or your application will not be accepted.

This Checklist is for your records. Feel free to use it.

COPIES OF DOCUMENTS REQUIRED

- Completed Application Form
- SIN Number
- Current Immigration Document
- Copy of Saskatchewan Learners (Class 7) Licence
- Copy of Licence from Former Country or Province (if applicable)
- Proof of Income:
 - If last tax year's Income Tax filed, submit *one* of the following:
 - T1 General Jacket (pages from your tax return that you submitted to CRA that show your total net income)
 - Most Recent Notice of Assessment from CRA (pages that you got back from CRA showing your total net income)
 - If last tax year's Income Tax not filed, submit all that apply:
 - CIC Financial spreadsheet (CR1/ RAP clients only—ask Settlement Worker)
 - Most Recent Paystubs (at least 3 months or Year to Date must be shown)
 - Social Assistance, Disability, Pension Income, EI or WCB Statements (you may be able to request a print-out of your benefits from reception at Social Services office, etc.)
- Spouse/Common law partner's proof of income (same as above)
- Evidence of English Ability
 - CLBPT or other English language assessment results
 - Immigration document showing source country with English as official language
 - Evidence of studies conducted in English
 - Reference from EAL teacher or Settlement Worker, etc.
- Copy of immigration application documents to support intention to settle in SK (if applicable)
- Signed consent to communicate with SGI
- Signed consent to communicate with other relevant stakeholders (EAL teacher/ settlement worker, etc.) if applicable
- Signed MJMC photo consent
- NWC intake form (this will be done with NWC staff when your application is received)